



Greetings volunteers! We are seeking assistance for the following:

**Production Assistance:** The following performances require backstage, box office, production technicians, or reception assistance. Performance times are listed below. The 'call' time required for assistance will vary with each event, and will be scheduled as needed.

- Theatre on the Run, Nov 2019 performances, 3700 S Four Mile Run Dr., Arlington–  
Nov 4, 2019 @ 11 am - 8 pm Load-In/Tech Rehearsal (light-board operator, sound technician, or load-in assistance)  
Performances: Nov 9, 16, 23 @ 7:30 pm, Nov 9, 16, 23 @ 4 pm

**Event Coordination:** Assist with or coordinate post-performance gatherings, represent Jane Franklin Dance at networking events for non-profits. Enroll for Event Coordination and you will be contacted.

**After School Workshops:** The following FY 2019-20 after school projects need assistants. We will contact you when start dates are confirmed. The FY 2018-19 schedule can be found at:  
<https://www.janefranklin.com/youth>

- At Jefferson Houston PreK-8 School, (Tuesday) 2:55 – 3:55 pm weekly, 1501 Cameron St, Alexandria, VA 22314. Please visit <http://www.acps.k12.va.us/getinvolved/volunteer/> in order to secure your annual ACPs volunteer pass PRIOR to your participation.
- Carlin Springs Elementary School (Wednesday) 2:45 – 4:15 weekly, 5995 5th Rd S, Arlington, VA 22204
- Brent Place Apartments (Friday) 3:30 - 4:30 Movement Explorers, 375 S. Reynolds St - 22304

**Summer Camps**, 3700 S Four Mile Run Drive, Arlington:

June 24 – Aug 23, 2019

The following need volunteers 9 am – 3 pm M – F and from 3- 5:30 PM for Ext Day.

June 24 – 28 / July 8 – 12 / July 15 – 19

Aug 5 – 9 / Aug 12 – 15 / Aug 19 - 23

<https://www.janefranklin.com/camps>

Please wear loose clothing and be prepared to move and participate with children for the after school projects and for Camps. Please wear flexible sole shoes or sneakers.

Attached you will find a media waiver. Please sign and return to us. If you are under the age of 18, you will not be able to participate without a parent signature.

Additionally, there is an Emergency Contact Form in case of an emergency among the staff.

Please fill out and return to us via mail or scan via email and send to [janefranklindance@gmail.com](mailto:janefranklindance@gmail.com).

Jane Franklin Dance is a 501(c) 3 non-profit organization. We cannot offer monetary compensation for this opportunity. We provide a reference letter of community service and certificate of successful completion at your request. If you have questions email us at [janefranklindance@gmail.com](mailto:janefranklindance@gmail.com) prior to the start date or by phone, please call: 703- 933-1111. Thank you and we look forward to working with you.



## WAIVER AND RELEASE OF LIABILITY/

### MEDIA AND PHOTOGRAPHY PERMISSION

As a volunteer at Jane Franklin Dance, I am aware that I (or my child) am volunteering for camps, after-school classes or productions at my own risk. I agree that I will not hold Jane Franklin Dance, the organization and its staff, or the instructors liable for any injuries sustained while assisting. If I (or my child) have any particular injury or concern, I will inform the Jane Franklin Dance prior to the volunteer duty and I (or my child) will exercise caution. I acknowledge that I am aware of and agree to adhere to the Jane Franklin Dance Policies for Adult (or Youth) Classes as a participant or as a member of the technical crew for any production. I also agree that Jane Franklin Dance is in no way responsible for the safekeeping of my personal belongings while I volunteer.

In consideration of my participation, I hereby release and covenant not-to-sue Jane Franklin Dance, and any of their employees, dancers, directors or otherwise, from any part and all present and future claims resulting from participation in camps or productions by Jane Franklin Dance or others listed for property damage, personal injury, or wrongful death, arising as a result of my engaging in or receiving instruction however the same may occur. I hereby voluntarily waive any and all claims, both present and future, that may be made by me, my family estate, heirs, or assigns.

Further, I am aware that technical crew and volunteer activities may involve vigorous activity and may pose a risk of injury. I understand that physical activities always involve certain risks, including but not limited to serious injury to virtually all bones, joints, muscles, and internal organs. The risk of harm may be limited by all of the safety equipment and trained professionals, but never eliminated. I understand that participation involves activities incidental to movement and related activities including conditioning, stretching, and lifting which may leave me vulnerable to the reckless actions of other participants who may not have complete control over their actions. I am voluntarily participating in this activity with knowledge of the risks involved and hereby agree to accept any and all inherent risks of property damage, personal injury, or death.

I further agree to indemnify and hold harmless Jane Franklin Dance and all others listed for any and all claims arising as a result of my engaging in performances, rehearsals, demonstrations, workshops or special events with Jane Franklin Dance or any activities incidental thereto, whenever, wherever, or however the same may occur. Also, I give my permission for video and stills taken by the official videographer and photographer during this event to be used for promotional purposes. I have read this form and fully understand that by signing this form, I am giving up legal rights and or remedies, which may be available to me for the ordinary negligence of Jane Franklin Dance or any person listed above.

Volunteer's Name \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature if under 18 years of age \_\_\_\_\_



**Volunteer Emergency Contact Information**

Name of Volunteer \_\_\_\_\_

Dates Selected to Volunteer: \_\_\_\_\_

Age \_\_\_\_\_ Parent's Name (if under 18) \_\_\_\_\_

Parent Signature (if under 18) \_\_\_\_\_

Phone number/Parent(s) Phone Number (if under 18) \_\_\_\_\_

Other Person(s) Authorized to Pick Up Volunteer (if under 18) \_\_\_\_\_

Physical Limitations

\_\_\_\_\_  
\_\_\_\_\_

Emergency Contact #1: \_\_\_\_\_

Emergency Contact (in case parent cannot be reached) \_\_\_\_\_

Emergency Contact's Relation to Volunteer \_\_\_\_\_

Emergency Contact's Phone Number \_\_\_\_\_

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Emergency Contact (in case parent cannot be reached) \_\_\_\_\_

Emergency Contact's Relation to Volunteer \_\_\_\_\_

Emergency Contact's Phone Number \_\_\_\_\_

**For Camps & After School:** Experience working with children

\_\_\_\_\_  
\_\_\_\_\_

**For Productions:** Box Office or technical assistance experience

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